

# Amanda Hunter Jewellers Association of Australia

500+  
connections

## Project Manager

Sydney, Australia | Nonprofit Organization Management

Current	Jewellers Association of Australia
Previous	JAA, TRET, McGrath Estate Agents
Education	University of Technology, Sydney
Websites	Company Website

## Summary

A management executive with both creative and entrepreneurial skills who can plan and implement to deadlines with experience in the Jewellery, Events, Real Estate and IT industries.

## Experience

### Executive Director

Jewellers Association of Australia  
June 2014 – Present (3 years 4 months)

I became the Executive Director of the Jewellers Association of Australia in June 2014.

The JAA works to represent and protect the interests of both the jewellery industry and consumers. With a membership of around 800 businesses representing some 1100 outlets, the JAA is a national organisation that covers all segments of the jewellery industry – manufacturers, wholesalers and retailers.

The JAA's mission is to promote the highest standards of ethical, professional and business practice for the Australian Jewellery Industry.

### Project Manager

JAA  
July 2017 – August 2017 (2 months)

### General Manager

TRET  
January 2012 – June 2014 (2 years 6 months)

Positioning TRET as the resource for learning and development within the real estate industry through events, resources and online tools.

P&L responsibility, team management, project management, relationship building, contract negotiations and event management of large scale multi faceted conferences to budget and deadline.

### Sales Manager

McGrath Estate Agents  
October 2010 – October 2011 (1 year 1 month)



Assisted real estate sales teams with team management and planning. Assisted agents with accountability and goal setting. Part of the management team, contributing to sales analysis, reporting, listing approvals and system improvements.

### Coach and Business Consultant

Ignition Coaching  
July 2007 – October 2010 (3 years 4 months)

Mentored business owners in how to grow and develop their business. Mentored individuals in career development. Consulted on various human resources and marketing related contracts within the events and real estate industries

### Managing Director

Event Management  
1996 – 2006 (10 years)

All facets of running a business from winning major clients to over seeing finance and operations and coaching a team of 20 who serviced large clients with marketing project and event management services.